



## **OHIO OPTICAL DISPENSERS BOARD**

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### **MINUTES OF MEETING**

**DECEMBER 3, 2009**

#### **REGULAR MEETING OF THE OHIO OPTICAL DISPENSERS BOARD**

**DECEMBER 3, 2009**

The regularly scheduled meeting of the Ohio Optical Dispensers Board (Board) began on Thursday, December 3, 2009 at 9:05 A.M. at 77 South High Street, West B & C, 31<sup>ST</sup> Floor, Columbus. President Michael Hall called the meeting to order in open session.

#### **BOARD MEMBERS IN ATTENDANCE:**

**Present:** Michael W. Hall, President; Susan Bender, Vice President; Brian J Miller, Treasurer; A. Joseph Bitonte; James DeDario; James Fortune, Sr.; Timothy Fries, O.D.; Oscar J. Watson.

**Absent:** Susan C. Benes, M.D.

#### **STAFF MEMBERS IN ATTENDANCE:**

**Present:** Nancy L. Manns, Executive Director; William Lehman, Investigator; Mark Fowler, Assistant Attorney General; Wilma Simmons, Executive Secretary.

#### **ADMINISTRATIVE MATTERS**

##### **Ordering of the Agenda**

The President and Executive Director reviewed the consent agenda prior to the meeting.

IT WAS MOVED BY OSCAR WATSON AND SECONDED BY JOE BITONTE THAT THE CONSENT AGENDA FOR THE DECEMBER 3, 2009 MEETING BE APPROVED AS WRITTEN. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS.

The President and Executive Director also reviewed the regular agenda prior to the meeting. IT WAS MOVED BY SUSAN BENDER AND SECONDED BY JAMES FORTUNE THAT THE REGULAR AGENDA FOR THE DECEMBER 3, 2009 MEETING BE APPROVED AS WRITTEN. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS.

##### **President's Report**

President Hall welcomed the guests attending the meeting and Mark Fowler, AAG.

**Approval of Minutes**

IT WAS MOVED BY BRIAN MILLER AND SECONDED BY SUSAN BENDER THAT THE MINUTES OF THE OCTOBER 15, 2009 BOARD MEETING BE APPROVED AS WRITTEN. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

**Executive Director's Report**

Director Manns informed the Board that the Board office was moved into the new space on November 12, 2009. The Board's address and phone numbers all remain the same.

Director Manns informed the Board that as of November 23<sup>rd</sup>, 663 have renewed their license and that approximately 300 have come in since. This represents only 20% of the total number eligible for renewal. Despite all our efforts, it appears that once again the majority of the renewals will be coming at the end of December. Director Manns reminded guests and Board members that Opticians cannot dispense without a current license on display.

Director Manns also informed the Board that they should have already received a copy of the final Management Letter from the Auditor's office regarding the audit of the Board office.

Director Manns informed the Board that she participated in the Reverse Trade Fair that was held on November 17<sup>th</sup> at the Franklin County Fairgrounds. This event provided an opportunity for MBE/EDGE providers of goods and services to come to a central place to meet with the various Board and Commissions to share information. There were 331 MBE/EDGE businesses represented and 472 individual attendees. There were 70 Board and Commissions represented.

Director Manns informed the Board that the Board issued, in conjunction with Prevent Blindness of Ohio and the Attorney General's office, a press release concerning the dangers of purchasing contact lenses at convenient stores without benefit of an eye care professional. A copy of the release was included in the Board packet.

Director Manns informed the Board that 1.5.2 of the handouts was a copy of the Continuing Education Survey which had been sent to all the Boards and Commissions and that this would be discussed at a later time in the Board meeting.

Director Manns informed the Board that her personal goals and steps toward achieving those goals were documented and part of the Board's mailing packet.

Director Manns informed the Board that also included in their handouts under 1.5.4 was a copy of the response letter from David Ellis, Assistant Director, Office of Budget and Management (OBM), regarding the proposed changes for future audits that could potentially cost the Board and other agencies undergoing annual audits additional money. The concerns expressed by Mr. Ellis reflects those of the Boards and Commissions.

Director Manns informed the Board that the budget report being presented at this Board meeting was completed in the second week of November and would not reflect the end of quarter totals.

**Special Orders:**

**Approval of Policy: Travel and Expense Authorization:**

After discussion,

IT WAS MOVED BY SUSAN BENDER AND SECONDED BY TIMOTHY FRIES, O.D. THAT THE BOARD APPROVE THE POLICY, "TRAVEL AND EXPENSE AUTHORIZATION" AS WRITTEN. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

**Approval of Financial Report**

After discussion,

IT WAS MOVED BY JAMES DEDARIO AND SECONDED BY TIMOTHY FRIES, O.D. THAT THE FINANCIAL REPORT FOR CURRENT FY 2010 BE ACCEPTED AS SUBMITTED. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

**Continuing Education**

After review by Board members of applications submitted for approval of continuing education hours and discussion,

IT WAS MOVED BY JOE BITONTE AND SECONDED BY JAMES DEDARIO THAT THE BOARD APPROVE THE CONTINUING EDUCATION PROGRAMS WITH THE APPROVED HOURS AS LISTED BELOW. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

**Opticians Association of Ohio – Cincinnati, OH – February 28, 2010:**

- 3 Spectacle Hours
- 4 Contact Lens Hours
- 1 Management Hour

**Opticians Association of Ohio –Internet Courses – Calendar Year 2010:**

- 25 Spectacle Hours
- 4 Contact Lens Hours
- 1 Spectacle/Contact Lens Hours
- 3 Management Hours
- 1 Spectacle/Contact Lens/Ocularist Hours

**Quantum Optical – Internet Courses – Calendar Year 2010:**

- 51 Spectacle Hours
- 21 Contact Lens Hours
- 5 Spectacle/Contact Lens Hours
- 23 Management Hours
- 2 Spectacle/Contact Lens/Ocularist Hours
- 1 Ocularist/Infection Control Hour

The one-hour course, "Basic Truths about the Base Curve" would be approved contingent on receipt of additional information acceptable to the Board concerning the author of the course.

**Approval of Licenses**

After review of licensure applications by Board members,  
IT WAS MOVED BY SUSAN BENDER AND SECONDED BY JOE BITONTE THAT THE BOARD APPROVE FOR LICENSURE THE APPLICANTS LISTED ON ADDENDUM 1.0. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

**Open Forum**

Karen Gasper, Public Affairs & Outreach Director from the Attorney General's office gave a presentation of the services offered by the Attorney General's Office and handed out packets of information and examples of materials to all the Board and the guests.

Laura J. Brown, John Minnick and Jay Bowling all from Lenscrafters gave a presentation voicing opposition to the proposal to the Board to limit the number of hours of on-line continuing education that a licensee may use for licensure renewal.

Joe Dezenzo, A.V.P. Optical Development & Relations of Luxottica, gave a presentation voicing opposition to the proposal to the Board to limit the number of hours of on-line continuing education that a licensee may use for licensure renewal.

Mark Bennett, Executive Director, Opticians Association of Ohio (OAO); Tom Barracato, President, OAO; and, Nina Mar, Member at Large, OAO all gave a presentation voicing their agreement to their proposal to the Board to limit the number of hours of on-line continuing education that a licensee may use for licensure renewal.

**Executive Session**

IT WAS MOVED BY SUSAN BENDER AND SECONDED BY OSCAR WATSON THAT THE BOARD GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS AND/OR APPOINTMENT OF PUBLIC OFFICIALS.

A ROLL CALL VOTE WAS TAKEN.

YEA VOTES: MICHAEL HALL, SUSAN BENDER, BRIAN MILLER, JIM DEDARIO, JOE BITONTE, OSCAR WATSON, TIMOTHY FRIES, O.D., JAMES FORTUNE.

MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

Ohio Optical Dispensers Board Meeting Minutes  
December 3, 2009  
Page 5

At 11:25 A.M. on Thursday, December 3, 2009, the Board went into executive session to discuss personnel matters and/or appointment of public officials. All staff members and visitors left the room.

President Hall brought the meeting out of Executive Session. Vice-President Bender reported that the Board had gone into Executive Session to discuss personnel matters.

Hearing no other issues for discussion, President Hall adjourned the meeting at 11:58 A.M., December 3, 2009.

**ATTESTED:**

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**PRESIDENT, MICHAEL WM. HALL**

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**EXECUTIVE DIRECTOR, NANCY MANNS**

**Future Board Meeting Dates:**

February 11, 2010

April 15, 2010

June 17, 2010

August 19, 2010

October 21, 2010

December 2, 2010

**ODB - Pending Applicants - Spectacle**

**Report Parameters**

Board = ODB  
 Credential prefix = S

Report generated on 12/1/2009 at 3:18:54 PM

name	address1	address2	city	statecode	zipcode
Heather A. Beverly	320 East Melford Avenue		Dayton	OH	45405
Ann Leugers	11740 Gable Glen Lane #10		Cincinnati	OH	45249
Kasey R. Colian	4695 Tuttle's Brooke Drive		Dublin	OH	43016
Cynthia L. Davis	797 Kennebec Avenue		Akron	OH	44305
Dana C. Harris	3571 Ripplegrove Drive		Cincinnati	OH	45251
Janell Kovaleski	471 Applegate Lane		Delaware	OH	43015
Thomas M. Massie	2913 Rockledge Trail		Beavercreek	OH	45430
Marian Mekhaiel	1100 Snider Road Apt 28		Mason	OH	45040
Theresa Diane Miller	5518 Glenridge Drive		Toledo	OH	43614
Mary V. Starrett	668 Wilson Creek Road		Lawrenceburg	IN	47025
Dale Thompson	230 Northland Blvd Suite 220		Cincinnati	OH	45246

**ODB - Pending Applicants - Spectacle/Contact**

**Report Parameters**

Board = ODB  
 Credential prefix = SC

Report generated on 12/1/2009 at 3:26:09 PM

name	address1	address2	city	statecode	zipcode
Alisha L. Combs	5021 Celadon Avenue		Fairfield	OH	45014
Leah M. Dillard	4400 Clarkwood Parkway #602		Warrensville Heights	OH	44128
William L. Platt	205 Lockwood Drive		Lexington	SC	29072

**ODB - Pending Applicants - Reciprocity-Spectacle/Contact**

**Report Parameters**

Board = ODB

Report generated on 12/1/2009 at 3:13:38 PM

name	address1	address2	city	statecode	zipcode
Paul Francis Sauer	36 Riley Road		Lunenburg	MA	1462