



OHIO OPTICAL DISPENSERS BOARD

77 SOUTH HIGH ST. 16TH FLOOR
COLUMBUS, OHIO 43215-6108
(614) 466-9709 FAX (614) 995-5392
WWW.OPTICAL.OHIO.GOV
Email: odb@odb.ohio.gov

MINUTES OF MEETING **OCTOBER 15, 2009**

REGULAR MEETING OF THE OHIO OPTICAL DISPENSERS BOARD OCTOBER 15, 2009

The regularly scheduled meeting of the Ohio Optical Dispensers Board (Board) began on Thursday, October 15, 2009 at 9:08 A.M. at 77 South High Street, West B & C, 31st Floor, Columbus. President Michael Hall called the meeting to order in open session.

BOARD MEMBERS IN ATTENDANCE:

Present: Michael W. Hall, President; Susan Bender, Vice President; Brian J Miller, Treasurer; Susan C. Benes, M.D.; A. Joseph Bitonte; James DeDario; James Fortune, Sr.; Oscar J. Watson.

Absent: Timothy Fries, O.D.

STAFF MEMBERS IN ATTENDANCE:

Present: Nancy L. Manns, Executive Director; William Lehman, Investigator; Wilma Simmons, Executive Secretary.

ADMINISTRATIVE MATTERS

Ordering of the Agenda

The President and Executive Director reviewed the consent agenda prior to the meeting.

IT WAS MOVED BY BRIAN MILLER AND SECONDED BY SUSAN BENDER THAT THE CONSENT AGENDA FOR THE OCTOBER 15, 2009 MEETING BE APPROVED AS WRITTEN. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS.

The President and Executive Director also reviewed the regular agenda prior to the meeting. IT WAS MOVED BY JOE BITONTE AND SECONDED BY SUSAN C. BENES, M.D. THAT THE REGULAR AGENDA FOR THE OCTOBER 15, 2009 MEETING BE APPROVED AS AMENDED. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS.

President's Report

President Hall welcomed the guests attending the meeting.

President Hall informed the Board that he has been in contact with Director Manns on a regular basis in regards to budget and other issues related to the work of the Board.

Approval of Minutes

IT WAS MOVED BY SUSAN C. BENES, M.D. AND SECONDED BY SUSAN BENDER THAT THE MINUTES OF THE AUGUST 20, 2009 BOARD MEETING BE APPROVED AS WRITTEN. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS.

Executive Director's Report

Director Manns informed the Board that the process for the annual evaluation of the Executive Director was to be completed for the December Board meeting. Ms. Manns told the Board that she had included in the Board's packets the policies for the process of the evaluation; the Executive Director's duties; the Directors personal goals and attainment of those goals; the Executive Director's self evaluation; and, forms for the Board members to use to complete their individual Director evaluation. The completed evaluation must be turned in to President Hall no later than October 31, 2009.

Director Manns informed the Board that license renewals are expected to be mailed on or about October 15, 2009. The renewal forms remain the same except that the phrase has been added to say: "To ensure that you will receive your renewed license by December 31st, all requirements for licensure must be received in the Board office no later than December 15, 2009."

Director Manns informed the Board that the Board's budget appropriation was decreased in the final version of the budget bill FY'10 from \$345,324 to \$316,664, a decrease of \$28,660 (8%). However, on September 14, 2009 the Controlling Board reinstated our full amount with a slight increase to \$345,988.00 for FY '10 and FY '11.

Director Manns also informed the Board that she and President Hall met with the state auditors on Wednesday, October 14, 2009 for the final exit interview on the recent audit, and, that the Board should be receiving a copy of the audit either by e-mail or to their home.

Director Manns informed the Board that we had one exception to the audit in regards to the lockbox which is used for renewal of licensees.

The law states that checks must be deposited every 24 hours; however, the transfer from the lockbox is not always within 24 hours and since the money is not handled here in the office and this system provides a safer and more efficient means of handling renewals, the Board will continue to use the Chase Bank lockbox.

Director Manns informed the Board that she had received a "Final Plan" for the intended move of the office. However, the move was predicated on the Central Service Agency (CSA) being moved from the Riffe Center to the Rhoades State Office Tower. We recently learned that CSA will not be moving. Once again, things remain up in the air.

Director Manns informed the Board that she provided two, two-hour presentations on the law and rules regulating the practice of opticianry and ocularistry at the ABO/NCLE National Education Conference in Cincinnati and the East/West Eye Conference in Cleveland.

Director Manns informed the Board that we had received our report card for the 4th quarter of '09 for the Board's yearly MBE/EDGE performance. The Board was placed in the green zone which is the highest rating you can get. This was due to the fact that we purchased three computers from a Minority Business Enterprise (MBE).

Director Manns informed the Board that the web page is averaging 432 hits per day which is a good indication that Opticians and Ocularists are willing to use the internet to seek information.

Special Orders:

Approval of Communication with Media, Legal and Legislative Communities and/or Government Officials:

After discussion,

IT WAS MOVED BY SUSAN C. BENES, M.D. AND SECONDED BY OSCAR WATSON THAT THE BOARD APPROVE THE POLICY, "COMMUNICATION WITH MEDIA, LEGAL AND LEGISLATIVE COMMUNITIES AND/OR GOVERNMENT OFFICIALS" AS AMENDED. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

Approval of J. Sargeant Reynolds School of Opticianry:

President Hall informed the Board that the J.Sargeant Reynolds School of Opticianry had been discussed and tabled at the August, 2009 Board meeting until further information could be obtained on questions the Board had about their internet program. Both President Hall and Director Manns had received communication from Ms. Kristi Green, Opticianry Program Director, J. Sargeant Reynolds Community College Opticianry Program which provided documentation concerning the on-line education program and the testing of off-site students.

After discussion

IT WAS MOVED BY SUSAN C. BENES, M.D. AND SECONDED BY JOE BITONTE THAT THE BOARD ACCEPT THE J. SARGEANT REYNOLDS SCHOOL OF OPTICIANRY AS A COLLEGE CURRICULUM THAT MEETS THE EDUCATIONL REQUIREMENTS FOR LICENSURE AS AN OPTICIAN IN OHIO. MOTION ADOPTED BY MAJORITY VOTE OF THE BOARD MEMBERS PRESENT. OSCAR WATSON ABSTAINED.

Approval of Financial Report

After discussion,

IT WAS MOVED BY SUSAN BENDER AND SECONDED BY SUSAN C. BENES, M.D. THAT THE FINANCIAL REPORT FOR CURRENT FY 2010 BE ACCEPTED AS SUBMITTED. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

Investigator Lehman informed that Board that he had attended a class which was sponsored by the Attorney General's Office at the Police Officer's Training facility in London, Ohio. This class covered various topics related to investigations, including how to conduct an investigation into consumer and practice complaints, and preparing documents for hearings. This class was offered free of charge.

Approval of Policy and Procedure for Approval of Continuing Education:

After discussion,

IT WAS MOVED BY BRIAN MILLER AND SECONDED BY SUSAN BENDER THAT THE BOARD APPROVE THE POLICY, "APPROVAL OF CONTINUING EDUCATION" POLICY AS AMENDED. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

Open Forum

Joe DeZeno, A.V.P. Optical Development & Relations of Luxottica, gave a presentation voicing opposition to the proposal to the Board to limit the number of hours of on-line continuing education that a licensee may use for licensure renewal. . Mr. Dezenzo provided to the Board letters from people who wrote to state their opposition to the proposal to limit on line continuing education classes for licensure renewal.

Continuing Education

After review by Board members of applications submitted for approval of continuing education hours and discussion,

IT WAS MOVED BY JOE BITONTE AND SECONDED BY SUSAN BENDER THAT THE BOARD APPROVE THE CONTINUING EDUCATION PROGRAMS WITH THE APPROVED HOURS AS LISTED BELOW. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

Geauga Vision – Middlefield, OH – November 7, 2009:

4 Spectacle/Contact Lens Hours

Rooney Optical – Cleveland, OH - December 7, 2009:

2 Spectacle/Contact Lens Hours

Opticians Association of Ohio – Perrysburg, OH – November 8, 2009:

3 Spectacle Hours

4 Contact Lens Hours

1 Management Hour

Grace Consults, LLC – Springboro, OH – November 14, 2009:

3 Spectacle Hours

1 Management Hour

Cuyahoga Community College – Warrensville Heights, OH– December 3, 2009:

4 Spectacle/Contact Lens Hours

Schott Management - Columbus, OH – October 21, 2009:

6 Contact Lens Hours

Diversified Ophthalmics - Cincinnati, OH – December 6, 2009:

4 Spectacle Hours

ODB Executive Director Law & Rules – Multiple Locations – Calendar Year 2010:

2 Spectacle, Contact Lens, Ocularist, Management Hours

ODB Executive Director Law & Rules-On-Line Internet Course – Calendar Year 2010:

2 Spectacle, Contact Lens, Ocularist, Management Hours

Quantum Optical/CLSA – Internet Courses – Calendar Year 2009:

1 Ocularist with Infectious Control Hour

1 Contact Lens/Ocularist with Infectious Control Hour

Optical Training – Internet Courses – Calendar Year 2010:

52 Spectacle Hours

30 Contact Lens Hours

Approval of Licenses

After review of licensure applications by Board members,
IT WAS MOVED BY BRIAN MILLER AND SECONDED BY SUSAN C. BENES, M.D.
THAT THE BOARD APPROVE FOR LICENSURE THE APPLICANTS LISTED ON
ADDENDUM 1.0. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD
MEMBERS PRESENT.

After review of provisional licensure applications by Board members,
IT WAS MOVED BY BRIAN MILLER AND SECONDED BY SUSAN BENDER
THAT THE BOARD APPROVE FOR LICENSURE THE APPLICANT LISTED ON
ADDENDUM 1.1 UPON RECEIPT OF THE CRIMINAL RECORDS CHECK
INDICATING NO CRIMINAL RECORD. MOTION ADOPTED BY UNANIMOUS VOTE
OF THE BOARD MEMBERS PRESENT.

New Business:

Approval of Board Meeting Dates for 2010:

Michael Hall informed the Board that a schedule of proposed Board meeting dates had been included in the Board packet.

After discussion,

IT WAS MOVED BY BRIAN MILLER AND SECONDED BY JOE BITONTE THAT THE
BOARD ACCEPT THE FOLLOWING DATES FOR THE BOARD MEETINGS FOR 2010.
MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

February 11, 2010

April 15, 2010

June 17, 2010

August 19, 2010

October 21, 2010

December 2, 2010

Approval of Annual Report

After discussion,

IT WAS MOVED BY SUSAN C. BENES, M.D. AND SECONDED BY SUSAN BENDER THAT THE BOARD APPROVE THE ANNUAL REPORT FOR FISCAL YEAR 2009 AS SUBMITTED.

NEBO EXAM FOR OCULARIST

Director Manns requested that the Board consider contracting with the National Examining Board of Ocularists (NEBO) to provide the state qualifying exam for applicants for licensure as an Ocularist in the state of Ohio. Ms. Manns stated that the NEBO certifying exam is a psychometrically sound and legally defensible national exam and requires the same qualifications for certification as currently required for licensure in the state of Ohio. The Board agreed by consensus to direct Ms. Manns to pursue additional research and to confer with AAG O'Carroll about the Board's authority to use the NEBO exam as the state qualifying exam

Hearing no other discussion on any other topic, President Hall adjourned the meeting at 11:35 AM, October 15, 2009.

ATTESTED:

PRESIDENT, MICHAEL WM. HALL

EXECUTIVE DIRECTOR, NANCY MANNS

Future Board Meeting Dates:

December 3, 2009
February 11, 2010
April 15, 2010
June 17, 2010
August 19, 2010
October 21, 2010
December 2, 2010

ODB - Pending Applicants - Spectacle

Report Parameters

Board = ODB
 Credential prefix = S

Report generated on 10/14/2009 at 2:31:42 PM

name	address1	address2	city	statecode	zipcode
Mark Bennington	1044 Kent Street		Portsmouth	OH	45662
Sally L. Halter	4810 Trafalgar Street SW		Canton	OH	44706
Anne L. Wendell	6734 Murray Avenue		Cincinnati	OH	45227

ODB - Pending Applicants - Spectacle/Contact Lens

Report Parameters

Board = ODB
 Credential prefix = SC

Report generated on 10/14/2009 at 2:34:36 PM

name	address1	address2	city	statecode	zipcode
Pamela Adams Ferguson	3521 Ottawa Lane		Greenville	OH	45331
Cheryl Ann Guerriero	4 Ohio Avenue		Poland	OH	44514
Carey Ann Robin	230 North Street NE		New Philadelphia	OH	44663
Ronald J. Rzepka	5122 Crimson King Court		Medina	OH	44256-8383

ODB – Provisional Applicants - Spectacle/Contact Lens

Report Parameters

Board = ODB
Credential prefix = SC

Report generated on 8/20/2009 at 9:04:40 AM

name	address1	address2	city	statecode	zipcode
Deborah Lynn Sullivan	512 Gideon Road		Middletown	OH	45044