



OHIO OPTICAL DISPENSERS BOARD

77 SOUTH HIGH ST. 16TH FLOOR
COLUMBUS, OHIO 43215-6108
(614) 466-9709 FAX (614) 995-5392

WWW.OPTICAL.OHIO.GOV

Email: odb@odb.ohio.gov

MINUTES OF MEETING DECEMBER 6, 2012

REGULAR MEETING OF THE OHIO OPTICAL DISPENSERS BOARD DECEMBER 6, 2012

The regularly scheduled meeting of the Ohio Optical Dispensers Board (Board) began on Thursday, December 6, 2012 at 9:10 A.M. at 77 South High Street, 31ST Floor, Columbus, Ohio. President Paul R. King called the meeting to order in open session.

BOARD MEMBERS IN ATTENDANCE:

Present: President, Paul R. King; Vice President, Jeffrey R. Rohlf; Treasurer, Thomas Barracato; Brian J Miller; James Fortune, Sr.; Timothy Fries, O.D.

Absent: Jeffrey Hutchison, D.O.; James Ashenhurst; Susan Bender

STAFF MEMBERS IN ATTENDANCE:

Present: Nancy L. Manns, Executive Director; William Lehman, Investigator; Yazan Ashrawi, Assistant Attorney General; Wilma Simmons, Executive Secretary.

ADMINISTRATIVE MATTERS

Ordering of the Agenda

The President and Executive Director reviewed the consent agenda prior to the meeting.

IT WAS MOVED BY TIMOTHY FRIES, O.D. AND SECONDED BY JAMES FORTUNE, SR. THAT THE CONSENT AGENDA FOR THE DECEMBER 6, 2012 MEETING BE APPROVED AS WRITTEN. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

The President and Executive Director reviewed the regular agenda prior to the meeting.

IT WAS MOVED BY BRIAN J MILLER AND SECONDED BY JAMES FORTUNE, SR. THAT THE REGULAR AGENDA FOR THE DECEMBER 6, 2012 MEETING BE APPROVED AS WRITTEN. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

President's Report

President King welcomed the guests in the gallery.

Approval of Minutes

IT WAS MOVED BY JEFFREY R. ROHLF AND SECONDED BY TIMOTHY FRIES, O.D. THAT THE MINUTES OF THE OCTOBER 18, 2012 BOARD MEETING BE APPROVED AS

WRITTEN. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

Executive Director's Report

Director Manns informed the Board that there has been no news regarding re-appointments or appointments of new Board members at this time.

Director Manns informed the Board that we are running \$35,805 more in revenue collection than we were the same time last year. It appears to be a combination of the \$10.00 increase in apprentice fees and the \$2.50 increase in licensure renewal fees.

Director Manns informed the Board that as of November 28, 2012 only 800 out of 3,300 eligible licensees have renewed. Ms. Manns went on to say that means that halfway through the renewal process only 24% of licensees had renewed. Once again this year, the largest percentages of licensees have renewed online and the comments received from those licensees renewing on-line have been very positive.

Director Manns informed the Board that the ABO/NCLE Annual Conference will once again be held in Cincinnati from September 20-22, 2013.

Director Manns informed the Board that included in the Board member packets was a summary of amendments that had been added to H.B. 453 regarding human trafficking. These amendments to the Bill would have an impact on the Board's law and will require revisions of current rules. The revisions to the rules would be discussed further during the current Board meeting.

Director Manns informed the Board members that the Board would be going into Executive Session at the end of the regular meeting for the purposes of personnel issues i.e., the yearly evaluation of the Executive Director.

Director Manns also informed the Board that the Board would be provided with the required Ethics Training, including information about the Open Meetings Act, and, fiduciary responsibilities of Board members at the February, 2013 Board meeting. The information provided will meet the State requirements for training and education for these topics.

Director Manns went on to tell the Board that with every email sent by the Board staff, there is now a "Feedback" link on each email so that recipients emails from Board staff may click on this link and will have the opportunity to provide written comments about the services provided by the Board. A "Feedback" link has also been added to the Board's webpage. All comments will come directly to the Executive Director to be evaluated and for follow up, if needed.

Director Manns informed the Board that a copy of the revisions to the law regulating the Board's functions was included in the Board member meeting packets. These revisions to the law reflect the changes made as a result of the "Collateral Sanctions" legislation that became effective September 29, 2012.

Director Manns also reported to the Board that the average length of time from receipt of a complete application for licensure to issuance of the license is now averaging 8 days.

Director Manns reported that from October 1st to October 31, 2012 the Board had 1,532 “visits” to the Board’s webpage. Most of those hits were to download forms that are available on the webpage.

Director Manns informed the Board that the first computerized ABO/NCLE exam process was completed in November, 2012. The Board has received a few comments, not from applicants, but from others who are hearing from the test takers that there were problems with the implementation, the lack of knowledge about the process of the proctors, and, the time that it took between each question which decreased the amount of time the test takers had to complete the exam questions.

Special Orders:

Review and Approval of the Listing of all Policies and Procedures of the Board

After discussion,

IT WAS MOVED BY BRIAN J MILLER AND SECONDED BY THOMAS BARRACATO THAT THE BOARD APPROVE THE ACCEPTED POLICIES AND PROCEDURES AS LISTED ON HANDOUT 1.6.1 OF THE AGENDA. MOTION DENIED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

IT WAS MOVED BY THOMAS BARRACATO AND SECONDED BY BRIAN J MILLER THAT THE BOARD APPROVE THE ACCEPTED POLICIES AND PROCEDURES ON 1.6.1 OF THE AGENDA AS AMENDED. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

Approval of Financial Report

After discussion,

IT WAS MOVED BY JEFFREY R. ROHLF AND SECONDED BY TIMOTHY FRIES, O.D. THAT THE FINANCIAL REPORT FOR CURRENT FY 2013 BE ACCEPTED AS WRITTEN. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

Goals of the Board:

After discussion by Board members, it was the consensus of the Board to have a strategic planning meeting, separate from the regular Board meeting, for the purpose of developing a long term strategic plan, and for setting long-range goals for the Board. A tentative date was set to follow the May, 2013 Board meeting. Director Manns was directed to look into finding a facilitator for this meeting and the process.

Board Governance/Planning:

Director Manns provided the Board members with a summary of the prior discussion of proposed changes to the law regulating the practice of opticians, ocularists and apprentices in Ohio. After additional discussion the Board confirmed the following:

General

The law would be moved to Chapter 4726 ORC;

The Board would be renamed “Ohio Board of Opticianry and Ocularistry;”

The number of Board members would be reduced to 7 by combining the optometrist and ophthalmologist position into either/or, and by eliminating one public member position;

Decrease the number of officers to 2, by combining the Vice-president and Treasurer into one;
Maintain that the President would also serve as the Supervising Disciplinary member;
Change the term “Executive-secretary” to “Executive Director;”
Make the language gender neutral;
Maintain the Board member terms to two five-year terms; and,
Clarify that each officer may serve 3 one-year terms with elections held annually.

Apprentices

The Board agreed that further discussion was needed regarding limiting apprenticeships to five years only;

Clarify that the Board has specific authority to write rules to establish criteria and reporting of apprentice progress; and

Define the components of formal education and on-the-job apprenticeship training that would be acceptable for licensure.

Licensure

The Board agreed that the issues of single-licensure (S/C), changing the renewal period to every two years; and to change the renewal ending date from December 31st to March 31st of each year needed further discussion at future Board meetings; and,

The Board agreed that there should be no cutoff date for licensure applications in December; i.e., all license applications submitted in December would expire December 31st and the applicant would be required to pay full renewal fee.

Scope of Practice

Where the term “prescription” is used, it should state “current, valid prescription;”

Replace the word “duplicating” with “neutralizing;”

Specify that “entering prescriptions” is the same as “interpreting a prescription;” and,

State that the ocularist interprets and provides services based the prescription from a qualified optometrist and/or physician.

After additional discussion it was determined to bring back three topics for further discussion at the February, 2013 Board meeting:

1. Single licensure;
2. The requirement that apprentices complete continuing education as part of their pre-licensure education; and,
3. To increase the number of hours required for licensure renewal.

It was requested that Director Manns review continuing education requirements for licensure renewal in other states and bring this information to the February, 2013 Board meeting.

Collateral Sanctions;

Director Manns reminded the Board that as a result of the passage of SB 337, the Board will be required to promulgate rules related to collateral sanctions and the Board’s ability to deny, refuse or revoke a license only under certain circumstances; and, that the Board will be beginning to work on that process as early as February, 2013.

Ratification of Licenses:

IT WAS MOVED BY JEFFREY R. ROHLF AND SECONDED BY TIMOTHY FRIES, O.D. THAT THE BOARD RATIFY FOR LICENSURE THE APPLICANTS LISTED ON ADDENDUM 1.0. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

AAG Report:

AAG Ashrawi informed the Board that he will be working with Director Manns on issues discussed during this meeting and the results would be discussed at the February, 2013 Board Meeting.

New Business

The Ohio Optometric Association put forth an invitation for the Board to conduct its October, 2013 meeting in conjunction with the East/West Eye Conference in Cleveland, OH October 3, 2013:

After discussion, it was decided that this would be discussed further during a later Board meeting after some research had been completed and after it was known whether there would be sufficient funds in the FY'14 budget to support the expenses.

Executive Session

IT WAS MOVED BY BRIAN J MILLER AND SECONDED BY THOMAS BARRACATO THAT THE BOARD GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF PERSONNEL MATTERS.

A ROLL CALL VOTE WAS TAKEN.

YEA VOTES: PAUL R. KING, BRIAN J MILLER, JAMES FORTUNE, SR., THOMAS BARRACATO, TIMOTHY FRIES, O.D., AND JEFF ROHLF. MOTION ADOPTED BY UNANIMOUS VOTE OF THE BOARD MEMBERS PRESENT.

At 12:20 p.m. on Thursday, December 6, 2012, the Board went into executive session to discuss personnel matters. All visitors and staff left the room.

At 1:20 p.m. President King brought the meeting out of Executive Session and reported that the Board had gone into Executive Session to discuss personnel matters.

Hearing no other matters for discussion the Board meeting adjourned at 1:25 PM

ATTESTED:

PRESIDENT, PAUL R. KING

EXECUTIVE DIRECTOR, NANCY MANNS

Future Board Meeting Dates:

February 21, 2013

May 2, 2013

December 5, 2013

July 25, 2013

October 3, 2013

ODB - First Issued

Report Parameters

Board = ODB
Credential status = ACTIVE , ACTIVE IN RENEWAL
Credential prefix = C, O, S, SC
From 10/19/2012 to 12/06/2012

Report generated on 12/6/2012 at 8:11:28 AM

| Type | Number | Name | Add Line 1 | City | State | Zip | Orig Issue | Expiration Date |
|------|--------|--------------------|-------------------------------------|------------------|-------|-------|------------|-----------------|
| S | 12486 | KREIL ZACKARY | 2288 Trimble Lane | Grove City | OH | 43123 | 20121101 | 20121231 |
| S | 13783 | MONGEAU REBEKAH | 1237 Amol Lane | Columbus | OH | 43235 | 20121026 | 20121231 |
| S | 13816 | BIBLE CHRISTINE | 3253 Stillwater NW | Canton | OH | 44708 | 20121116 | 20131231 |
| SC | 10074 | LOPEZ DAVID | 16000 Maple Heights Blvd Apt 202 | Maple Heights | OH | 44137 | 20121101 | 20131231 |
| SC | 10602 | ROSE JOETTE | 9 Elm Street | Englewood | OH | 45322 | 20121105 | 20121231 |
| SC | 13791 | MONGELLI DANIEL | 186 Castle Road | Pittsburgh | PA | 15234 | 20121105 | 20131231 |
| SC | 13807 | WILSON LORIE | 315 Falling Water Ct | Cold Spring | KY | 41076 | 20121113 | 20121231 |

7 Items Found