



OHIO OPTICAL DISPENSERS BOARD

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MINUTES OF MEETING

November 10, 2016

REGULAR MEETING OF THE OHIO OPTICAL DISPENSERS BOARD NOVEMBER 10, 2016

The regularly scheduled meeting of the Ohio Optical Dispensers Board (Board) began on Thursday, November 10, 2016 at 9:07 A.M. at 77 South High Street, 31ST Floor, Columbus, Ohio. President Brian J Miller called the meeting to order in open session.

BOARD MEMBERS IN ATTENDANCE:

Present: President, Brian J Miller; Vice President, Susan Robus; Timothy Fries, O.D.; Thomas Barracato; Paul R. King; Jeffrey Hutchison, D.O.; Rebecca M. Kuhns

Absent: Treasurer, Jeffrey R. Rohlf

STAFF MEMBERS IN ATTENDANCE:

Present: Nancy L. Manns, Executive Director; Eric Spence, Investigator; Cheryl Hawkinson, Assistant Attorney General; Wilma Simmons, Administrative Professional 4.

ADMINISTRATIVE MATTERS

Ordering of the Agenda

The President and Executive Director reviewed the consent agenda prior to the meeting.

IT WAS MOVED BY THOMAS BARRACATO AND SECONDED BY SUSAN ROBUS THAT THE CONSENT AGENDA FOR THE NOVEMBER 10, 2016 MEETING BE APPROVED AS WRITTEN. MOTION ADOPTED.

The President and Executive Director reviewed the regular agenda prior to the meeting.

IT WAS MOVED BY PAUL R. KING AND SECONDED BY TIMOTHY FRIES, O.D. THAT THE REGULAR AGENDA FOR THE NOVEMBER 10, 2016 MEETING BE APPROVED AS WRITTEN. MOTION ADOPTED.

President's Report

President Miller welcomed the guests in the gallery and introduced AAG Cheryl Hawkinson who was filling in for AAG Alex Armitage during his absence. President Miller provided a summary of the NCSORB National meeting held in Louisville, KY on September 10, 2016, and, that a copy of his report was part of the meeting packet. President Miller went on to say that of the 22 Boards represented by NCSORB only 6 member Boards were represented at the meeting. The main topic of discussion was the merging of Boards in other states into "umbrella" Boards. President Miller also informed the Board that in Arkansas all licensure exams must be given in Arkansas, and, that in Arizona Apprentices were allowed to dispense without direct supervision of a licensed supervisor on site.

Approval of Minutes

IT WAS MOVED BY SUSAN ROBUS AND SECONDED BY TIMOTHY FRIES, O.D. THAT THE MINUTES OF THE AUGUST 25, 2016 BOARD MEETING BE APPROVED AS WRITTEN. MOTION ADOPTED.

Executive Director’s Report

Director Manns informed the Board that approximately 3176 license renewal notices were mailed out the early part of October and were slowly coming in through the on-line renewal system. As of November 4, 2016, 488 had renewed which is approximately 15% of the total number; and, of those, 475 (97%) have renewed on line. Investigator Spence has been reviewing each renewal to determine compliance with the continuing education requirements. Ms. Manns further reported that Investigator Spence estimated that about 13% of the on-line renewals were not completed correctly because individuals were reporting “course codes” instead of “course titles” when documenting the continuing education. The renewal form clearly stated “Do Not Use Course Codes”.

Director Manns went on to inform the Board that the budget process for FY ‘18/’19 has been completed.

Issuance of Licenses: Director Manns reported the following statistics:

Application	REC’D TO COMPLETE/# DAYS	COMPLETE TO APPROVED/ #DAYS	REC’D TO APPROVED/DAYS
Average	17.15	1.20	18.40

Director Manns informed the Board that there has been a slight increase in the amount of time from the “Received to Approved Date.” Director Manns went on to say that the increase has been due generally to an increased amount of time to get the BCI/FBI reports, and a loss of data from Investigator Spence’s computer.

Director Manns informed the Board that there has been no activity regarding combining the ODB with the Optometry Board since the vote on May 24, 2016 by the Sunset Review Committee to make the recommendation to the State legislature to combine the Optical Dispensers Board with the State Board of Optometry. Director Manns went on to say that it was important to keep in mind that the combining of the two Boards was a recommendation only; and, any changes to the structure of the Board would go through the legislative process. The legislative process would include taking testimony, written and in person, from interested parties. The legislators are for the most part still on break. There have been some “as needed” sessions for November cancelled.

Director Manns informed the Board that she had completed two 4 hour classes related to creating and filing rules, and that Investigator Spence will be completing these courses as well. It is expected that Investigator Spence will be participating in the rule filing process in the future.

Director Manns further informed the Board that she has been requested by the Joint Commission on Agency Rule Review (JCARR) to participate in a discussion on updating the Rule Summary and Fiscal Analysis (RSFA) document that is required for every rule filed with JCARR. The other participants will be the Department on Aging, Public Safety and the Department of Rehab and Corrections. The meeting is to be held on Wednesday, November 16, 2016 in the JCARR offices. The RSFA contains information that helps determine if the agency has exceeded its rule making authority and if the rule has a fiscal impact on school districts, or county, township, city or village local governments.

Director Manns informed the Board that the staff of the Board has been engaged with members of Sales Force, the vender for the implementation of the new system for all licensure functions. The new system will require all transactions to be done on line, including initial applications for apprentice registration and initial licensure applications. The Board is in release 4 out of 5 releases. Other occupational licensing Boards have been using the new system and for the most part it seems to be doing well for those Boards, but, not without some major problems. Ms. Manns went on to say that she hoped that all the kinks were worked out before the implementation for the Optical Dispensers Board. The new system will be introducing a completely different work flow process. The goal is to make a paperless work environment with all documentation to be uploaded with applications, renewals, discipline, etc. The expectation is that there will be no exceptions. The staff has been assured that the 2017 apprentice renewal will be done using the current licensure system.

Director Manns informed the Board that both hers and Investigator Spence's computers were hacked and that he is having to re-creating all the files on his computer. No personal or confidential information was released from his computer.

Special Orders:

Review and Approval of Policy: General Standards of Ethical Conduct:

After discussion,

IT WAS MOVED BY PAUL R. KING AND SECONDED BY THOMAS BARRACATO THAT THE BOARD APPROVE AS WRITTEN THE POLICY "GENERAL STANDARDS OF ETHICAL CONDUCT" AS PRESENTED. MOTION ADOPTED.

Review and Approval of Policy: Communication With The Media:

After discussion,

IT WAS MOVED BY REBECCA M. KUHN AND SECONDED BY TIMOTHY FRIES, O.D. THAT THE BOARD APPROVE AS WRITTEN THE POLICY "COMMUNICATION WITH MEDIA." MOTION ADOPTED.

Review and Approval of Policy: Rule Making Process:

After discussion,

IT WAS MOVED BY PAUL R. KING AND SECONDED BY THOMAS BARRACATO THAT THE BOARD APPROVE AS WRITTEN THE POLICY "RULE MAKING PROCESS". MOTION ADOPTED.

Review and Approval of Policy: Approval of Revision to Continuing Education for Licensure Renewal:

After discussion,

IT WAS MOVED BY TIMOTHY FRIES, O.D. AND SECONDED BY REBECCA M. KUHN THAT THE BOARD APPROVE AS WRITTEN THE POLICY "APPROVAL OF REVISION TO CONTINUING EDUCATION FOR LICENSURE RENEWAL". MOTION ADOPTED.

Review and Approval of Contact lens Frequently Asked Questions:

After discussion,

IT WAS MOVED BY SUSAN ROBUS AND SECONDED BY TIMOTHY FRIES, O.D. THAT THE BOARD APPROVE AS WRITTEN THE FREQUENTLY ASKED QUESTION (FAQ) "FILLING A CONTACT LENS PRESCRIPTION" AND TO PUT THIS INFORMATION ON THE BOARD'S WEB PAGE UNDER FAQ. MOTION ADOPTED.

Approval of Financial Report

After discussion,

IT WAS MOVED BY TIMOTHY FRIES, O.D. AND SECONDED BY REBECCA M. KUHN THAT THE FINANCIAL REPORT FOR CURRENT FY 2017 BE ACCEPTED AS WRITTEN. MOTION ADOPTED.

Board Governance/Planning

Implementation of the Practicum – Results of Survey:

After discussion,

IT WAS MOVED BY THOMAS BARRACATO AND SECONDED BY PAUL R. KING THAT BEGINNING JANUARY 1, 2018 ALL NEW OHIO LICENSEES MUST SUCCESSFULLY PASS A BOARD APPROVED PRACTICAL EXAM FOR LICENSURE IN OHIO. MOTION WITHDRAWN.

IT WAS MOVED BY THOMAS BARRACATO AND SECONDED BY PAUL R. KING THAT IN ADDITION TO THE REQUIRED WRITTEN EXAM, BEGINNING JANUARY 1, 2018 ALL NEW OHIO LICENSEES MUST SUCCESSFULLY PASS A BOARD APPROVED PRACTICAL EXAM FOR LICENSURE IN OHIO. MOTION FAILED.

Continuing Education Requests for Approval:

After review by Board members and discussion regarding applications submitted for approval of continuing education hours,

IT WAS MOVED BY SUSAN ROBUS AND SECONDED BY PAUL R. KING THAT THE BOARD APPROVE AS PRESENTED THE CONTINUING EDUCATION PROGRAM PRESENTED BY SMART TRAINING, LLC. TITLED “BLOOD BOURNE MEDICAL” TO BE PRESENTED ON LINE FOR 1 HOUR OF SPECTACLE/CONTACT/ AND OCULARIST WITH INFECTION CONTROL. MOTION WITHDRAWN.

IT WAS MOVED BY SUSAN ROBUS AND SECONDED BY PAUL R. KING THAT THE BOARD APPROVE AS PRESENTED THE CONTINUING EDUCATION PROGRAM PRESENTED BY SMART TRAINING, LLC. TITLED “BLOOD BOURNE MEDICAL” TO BE PRESENTED ON LINE FOR 1 HOUR OF SPECTACLE/CONTACT/ AND OCULARIST WITH INFECTION CONTROL TO EXPIRE DECEMBER 31, 2017. MOTION ADOPTED

IT WAS MOVED BY SUSAN ROBUS AND SECONDED BY PAUL R. KING THAT THE BOARD APPROVE AS PRESENTED THE CONTINUING EDUCATION PROGRAM PRESENTED BY QUANTUM OPTICAL TITLED “DIABETES, A DISEASE WITH FAR REACHING IMPLICATIONS” TO BE PRESENTED ON LINE FOR 1 HOUR OF OCULARIST TO EXPIRE DECEMBER 31, 2017. MOTION ADOPTED.

IT WAS MOVED BY THOMAS BARRACATO AND SECONDED BY TIMOTHY FRIES, O.D. THAT THE BOARD APPROVE AS PRESENTED THE CONTINUING EDUCATION PROGRAM PRESENTED BY QUANTUM TRAINING TITLED “ISSUES WITHIN THE OPTICAL PROFESSION: HIV/IDS” TO BE PRESENTED ON LINE FOR 1 HOUR OF OCULARIST WITH INFECTION CONTROL TO EXPIRE DECEMBER 31, 2017. MOTION ADOPTED

IT WAS MOVED BY SUSAN ROBUS AND SECONDED BY THOMAS BARRACATO THAT THE BOARD APPROVE AS PRESENTED THE CONTINUING EDUCATION PROGRAM PRESENTED BY

QUANTUM OPTICAL TITLED “THE EYE AND AGE RELATED CHANGES” TO BE PRESENTED ON LINE FOR 1 HOUR OF OCULARIST TO EXPIRE DECEMBER 31, 2017. MOTION ADOPTED.

IT WAS MOVED BY THOMAS BARRACATO AND SECONDED BY SUSAN ROBUS THAT THE BOARD APPROVE AS PRESENTED THE CONTINUING EDUCATION PROGRAM PRESENTED BY QUANTUM OPTICAL TITLED “CORNEAL TOPOGRAPHY” TO BE PRESENTED ON LINE FOR 2 HOURS OF SPECTACLE/CONTACT LENS/OCULARIST TO EXPIRE DECEMBER 31, 2017. MOTION ADOPTED.

IT WAS MOVED BY TIMOTHY FRIES, O.D. AND SECONDED BY SUSAN ROBUS THAT THE BOARD APPROVE AS PRESENTED THE CONTINUING EDUCATION PROGRAM PRESENTED BY QUANTUM OPTICAL TITLED “TRIAGE IS GOOD MEDICINE” TO BE PRESENTED ON LINE FOR 1 HOUR OF OCULARIST TO EXPIRE DECEMBER 31, 2017. MOTION ADOPTED.

IT WAS MOVED BY SUSAN ROBUS AND SECONDED BY THOMAS BARRACATO THAT THE BOARD APPROVE AS PRESENTED THE CONTINUING EDUCATION PROGRAM PRESENTED BY QUANTUM OPTICAL TITLED “PREVALENCE, SYMPTOMS AND DIAGNOSIS OF DRY EYE DISEASE” TO BE PRESENTED ON LINE FOR 1 HOUR OF OCULARIST TO EXPIRE DECEMBER 31, 2017. MOTION ADOPTED.

IT WAS MOVED BY THOMAS BARRACATO AND SECONDED BY SUSAN ROBUS THAT THE BOARD APPROVE AS PRESENTED THE CONTINUING EDUCATION PROGRAM PRESENTED BY QUANTUM OPTICAL TITLED “ONLY YOU KNOW HOW GREAT YOU ARE” TO BE PRESENTED ON LINE FOR 1 HOUR OF MANAGEMENT TO EXPIRE DECEMBER 31, 2017. MOTION ADOPTED.

IT WAS MOVED BY PAUL R. KING AND SECONDED BY JEFFREY HUTCHISON, D.O. THAT THE BOARD APPROVE AS PRESENTED THE CONTINUING EDUCATION PROGRAM PRESENTED BY QUANTUM OPTICAL TITLED “CONFLICTS, AVOIDING THEM, RESOLVING THEM” TO BE PRESENTED ON LINE FOR 1 HOUR OF MANAGEMENT TO EXPIRE DECEMBER 31, 2017. MOTION ADOPTED.

Approval of Requests for CE Waivers/Extensions:

After discussion,

IT WAS MOVED BY PAUL R. KING AND SECONDED BY REBECCA M. KUHN THAT THE BOARD TABLE ANY ACTION ON THE REQUEST BY J.T. FOR AN EXTENSION OF THE GRACE PERIOD UNTIL THE JANUARY 26, 2017 BOARD MEETING. MOTION ADOPTED.

Ratification of Licenses:

IT WAS MOVED BY SUSAN ROBUS AND SECONDED BY TIMOTHY FRIES, O.D. THAT THE BOARD RATIFY FOR LICENSURE THE APPLICANTS LISTED ON ADDENDUM 1.0 WITH THE EXCEPTION OF LICENSE NUMBER 16518. MOTION ADOPTED.

IT WAS MOVED BY TIMOTHY FRIES, O.D. AND SECONDED BY REBECCA M. KUHN THAT THE BOARD RATIFY FOR LICENSURE THE APPLICANT LICENSE NUMBER 16518 LISTED ON ADDENDUM 1.0. JEFFREY HUTCHISON, D.O., ABSTAINED. MOTION ADOPTED.

AAG Report

Optical Dispensers Board
November 10, 2016

AAG Cheryl Hawkinson informed the Board that there were no current or pending hearings or pending actions. Ms. Hawkins added that she was glad for the opportunity to act as Board counsel in the absence of AAG Armitage.

New Business:

Membership in NCSORB:

After discussion,

IT WAS MOVED BY PAUL R. KING AND SECONDED BY JEFFREY HUTCHISON, D.O. THAT THE BOARD APPROVE THE EXPENDITURE OF \$700 FOR MEMBERSHIP IN THE NATIONAL COMMISSION OF STATE OPTICIANRY REGULATORY BOARDS. MOTION ADOPTED.

IT WAS MOVED BY SUSAN ROBUS AND SECONDED BY TIMOTHY FRIES, O.D. TO PUT THE EXECUTIVE DIRECTOR'S REVIEW ON THE JANUARY 26, 2017 MEETING AGENDA. MOTION ADOPTED.

HEARING NO OTHER DISCUSSION, IT WAS MOVED BY JEFFREY HUTCHISON, D.O. AND SECONDED BY REBECCA M. KUHN THAT THE NOVEMBER 10, 2016 MEETING OF THE OPTICAL DISPENSERS BOARD BE ADJOURNED. MOTION ADOPTED.

President Miller adjourned the regularly scheduled meeting at 11:10 A.M. November 10, 2016.

ATTESTED:

PRESIDENT, BRIAN J MILLER

EXECUTIVE DIRECTOR, NANCY MANNIS

Future Board Meeting Dates:

January 26, 2017
March 16, 2017
May 18, 2017
August 10, 2017
November 16, 2017

ODB - First Issued

Report Parameters

Board = ODB

Credential status = ACTIVE , ACTIVE IN RENEWAL , ACTIVE IN RENEWAL - INCOMPLETE

Credential prefix = C, O, S, SC

From 08/25/2016 to 11/09/2016

Report generated on 11/9/2016 at 11:26:48 AM

Type	Number	Name	Add Line 1	City	State	Zip	Orig Issue	Expiration Date	description
SC	16467	BLASKO CHRISTINE	605 Elmwood Drive	Hubbard	OH	44425	20160915	20161231	ACTIVE IN RENEWAL
SC	16444	BURTON MICHAEL	1022 East 72nd St	Cleveland	OH	44103	20160902	20161231	ACTIVE IN RENEWAL
S	15094	CASTILLO JOSE	13101 Kirton Ave	Cleveland	OH	44135	20160927	20161231	ACTIVE IN RENEWAL
S	16466	CHESBROUGH PATRICIA	8459 Hallnorth Dr	Mentor	OH	44060	20160915	20171231	ACTIVE
S	15763	DENNY SARAH	7075 Portie Flamingo Rd SE	New Lexington	OH	43764	20160921	20161231	ACTIVE IN RENEWAL
S	15058	DONALDSON ERIC	219 Bank Ave	Cincinnati	OH	45217	20160922	20161231	ACTIVE IN RENEWAL
S	15625	DURST JESSICA	1547 Clermont Ave NE	Warren	OH	44483	20160829	20161231	ACTIVE IN RENEWAL
S	16367	EWEN SARAH	542 Park Ave	Loveland	OH	45140	20161018	20161231	ACTIVE IN RENEWAL
SC	16513	FRIEDMAN DANIEL	2518 SW 35th Lane	Cape Coral	FL	33914	20161006	20161231	ACTIVE IN RENEWAL
S	16514	GOLD KRISTIE	310 Main St	Bellville	OH	44813	20161012	20161231	ACTIVE IN RENEWAL
S	16437	GONZALEZ CINDY	2707 Pickle Rd Apt 6	Oregon	OH	43616	20160901	20161231	ACTIVE IN RENEWAL
S	15748	GRIMM TIFFANY	PO Box 719	New Lexington	OH	43764	20160915	20161231	ACTIVE IN RENEWAL
S	16518	GUYER TERESA	331 Oak Village Drive	Columbus	OH	43207	20161014	20161231	ACTIVE IN RENEWAL
S	14334	HAAS CAROL	725 Blaine Ave	Marion	OH	43302	20160926	20161231	ACTIVE IN RENEWAL
S	14926	HAZELRIGG CHRISTA	1837 De Armand Ave	Cincinnati	OH	45239	20161031	20161231	ACTIVE IN RENEWAL
S	14448	HICKS NIKKI	6271 Buffham Rd	Seville	OH	44273	20161018	20161231	ACTIVE IN RENEWAL
SC	16456	HURD GREGORY	1520 Springfield Dr	Lexington	KY	40515	20160908	20161231	ACTIVE IN RENEWAL
SC	16463	JONES MATTHEW	429 Heskett St	Crooksville	OH	43731	20160913	20161231	ACTIVE IN RENEWAL
S	16448	MARSHALL SHELBY	8588 Evergreen Dr	Florence	KY	41042	20160906	20161231	ACTIVE IN RENEWAL
S	14297	METKO MICHAEL	3240 Nidover Dr	Akron	OH	44312	20160915	20161231	ACTIVE IN RENEWAL
SC	12522	MILLER SHAWN	692 N High St Apt 305	Columbus	OH	43215	20161014	20161231	ACTIVE IN RENEWAL
S	16534	MONTUJO RACQUEL	7410 Jameson Rd	Parma	OH	44129	20161024	20161231	ACTIVE IN RENEWAL
SC	16479	NEACE TINA	406 Park Ave	Newport	KY	41071	20160921	20171231	ACTIVE
S	15030	SCARTH NICHOLAS	4041 Greatus Dr	Hamilton	OH	45011	20161027	20161231	ACTIVE IN RENEWAL
S	15212	SEY EDGAR	2232 Deewood Dr	Columbus	OH	43229	20161012	20171231	ACTIVE
S	14888	SHEPHERD JESSE	4210 Rybolt Rd	Cincinnati	OH	45248	20160915	20161231	ACTIVE IN RENEWAL
SC	16438	WELCH EVA	927 Oakland Ave	Cayce	SC	29033	20160901	20161231	ACTIVE IN RENEWAL

27 Items Found